



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office: (509) 962-7506

"Building Partnerships – Building Communities"

May 26, 2026

Steven Roe
1000 NE 198th Street
Shoreline, WA 98155

RE: Shoreline Exemption (SX-26-00008 Roe) – Deemed Incomplete – Request for Additional Information

Dear Applicant,

Kittitas County Community Development Services (CDS) received your Shoreline Exemption application (SX-26-00008 Roe) on May 11, 2026, for Parcel 351834. Staff has reviewed your application and determined that more information is needed before this application can be processed any further. As such, Kittitas County declares your application **incomplete** as of May 26, 2026.

Please provide the following to have your application deemed complete and continue processing:

1. Please provide an updated site plan showing proposed uses & their distances from the Ordinary High-Water Mark of the Shoreline body of water. This component is required per the listed requirements on the front of the Shoreline Exemption application.

This information shall be provided within 180 days (**Friday, November 20, 2026 by 5pm**) or the application will become void under KCC 15A.03.040(g).

Please contact me directly with any questions via email at zach.torrancesmith@co.kittitas.wa.us or by phone at (509) 962-7079.

Thank you,

Zach Torrance-Smith
Planner I
Kittitas County Community Development Services